



JOB DESCRIPTION

Title: **ANIMAL CONTROL OFFICER**
Department: Police
Class Code: 4100
FLSA Status: Non-Exempt
Effective Date: July 1, 1983 (Rev. 7/01)
Grade Number: 11

GENERAL PURPOSE

Under general supervision from the Animal Control Supervisor, performs labor and technical services to assure that the City will be free from animals at large, creating hazards of public health, public safety, or public order; protects animals from mistreatment and rids the streets and roads of animal carcasses.

EXAMPLE OF DUTIES

- *-- Enforces animal control ordinances of Murray City. Assists with legal action against violators, may testify in court.
- *-- Responds to emergency calls on 24 hour basis. Responds to citizen complaints. Intercedes in crisis situations between community members and animals.
- *-- Assists in all facets of shelter work, including care and feeding; kennel housekeeping and euthanasia.
- *-- Effects education program for animal control in schools and community organizations.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS

Education and Experience

- Graduation from high school and two (2) years experience working with animals or in a field closely related to these duties, OR an equivalent combination of education and experience.

Special Requirements

- Must have a valid Utah Driver License.
- May be on call 24-hours a day.
- Must reside within the boundaries of Salt Lake County within one (1) year of appointment.

Necessary Knowledge, Skills and Abilities

- Working knowledge of laws and regulations of the State, County, and City that are applicable to the animal control program
- Working knowledge of methods and techniques effective in animal capture, destruction and other procedures; job specific knowledge of policy and procedures established for the work system; animal behavior and handling techniques.
- Ability to relate both verbally and in written form to members of the public and the Department; ability to work directly with emotional and angry people; ability to confidently handle aggressive, vicious or dangerous animals.

TOOLS & EQUIPMENT USED

- Patrol vehicle, animal capture equipment, police radio, pager, first aid equipment, personal computer.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to sit, stand, walk, talk and hear. The employee is occasionally required to use hands to finger, handle, or operate objects, controls, or tools listed above; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.
- The employee must occasionally lift and/or move more than 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and is occasionally exposed to wet and/or humid conditions.
- The noise level in the work environment is usually moderate.

DEPT/DIVISION APPROVED BY: _____ DATE: _____

EMPLOYEE'S SIGNATURE: _____ DATE: _____

H. R. DEPT. APPROVED BY: _____ DATE: _____

*Essential functions of the job.